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28 November 1958

MEMORANDUM FOR: Director of Personnel

ATTENTION: [REDACTED]

VIA: ST Career Board

SUBJECT: Identification of Persons Relative to
Eligibility for Overtime Pay

REFERENCE: D/Pers memo dtd 4 Nov 1958

Forwarded herewith is a list of individuals assigned to the Commercial Staff with an ST Career designation, and their present jobs, who would be identified in accordance with the overtime policy statement attached to Reference a.:

Persons in Grades GS-11 and above who would be
Authorized to Receive Overtime Pay

[REDACTED]

Persons in Grades GS-10 and below who would not
be Authorized to Receive Overtime Pay

None

[REDACTED]
Deputy Chief, Commercial Staff

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OC 8145
DD/S 39867
58-4748

28 NOV 1958

MEMORANDUM FOR : Director of Personnel

SUBJECT : Identifying Persons Relative to Eligibility
for Overtime Pay

REFERENCE : Memorandum from Director of Personnel to Head of
Communications Career Service dated 4 November 1958
(DD/S 58-4401)

1. In accordance with paragraph 5 of the referenced memorandum the persons above the GS-10 level who would normally be directed to work overtime and receive overtime pay have been identified in the attached list. It is felt that no one in the Communications Career Service falls in the category established by paragraph 2 of the Overtime Compensation Policy Statement attached to the reference memorandum.

2. Although it is possible to identify certain areas wherein persons in specific positions are called upon regularly or with recurring frequency to perform work in excess of the forty-hour week, it should be borne in mind that the components serviced by a support component, such as the Office of Communications, generate peak workloads over which the support component has no control. For this reason it is felt that any policy statement on overtime should include a general provision of the following nature:

When there are conditions that warrant it, personnel may be designated by the head of a career service to receive overtime compensation on an "ad hoc" basis. In such cases, the head of the career service concerned will notify the Director of Personnel of this designation action and will supply the necessary justifying details including an estimate of the duration of the "ad hoc" designation.


Director of Communications

25X1A9a

Attachment:

List of persons normally designated to work overtime

Distribution:

1 - CC-A w/a 1 - Chrono w/a
Orig and 1 Addressee w/a 1 - DD/S w/a 1 - Plans w/a
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